

DEPARTMENT	Marketing
MINIMUM EXPERIENCE REQUIRED:	<i>Not necessary</i>
AREA OF STUDIES:	<i>Marketing and public relations</i>
DISCRIPTION OF INTERNSHIP (FUNCTIONS AND TASKS):	<i>The intern will join the marketing department of the school. His function will be to support and help the head of marketing in his daily tasks.</i>
LENGHT OF THE INTERNSHIP	<i>3-8 month, start of internship: flexible (preferable beginning is January/February 2015)</i>
NUMBER OF VECANT POSITIONS:	<i>2</i>
COMMENTS:	<i>Knowledge in marketing online will be valorized (social networks, google adwords, SEO and SEM) Knowledge of Russian language is a priority.</i>

DEPARTMENT	Language and translation
MINIMUM EXPERIENCE REQUIRED:	<i>Not necessary</i>
AREA OF STUDIES:	<i>Language and translation</i>
DISCRIPTION OF INTERNSHIP (FUNCTIONS AND TASKS):	<i>The intern will join the administration department of the school. His function will be to translate documents, material support and contact other language schools in different countries.</i>
LENGHT OF THE INTERNSHIP	<i>3-8 months flexible (preferable beginning is January/February 2015)</i>
NUMBER OF VECANT POSITIONS:	<i>2</i>
COMMENTS:	<i>Knowledge of Spanish and Russian is obligatory. Other foreign languages are desirable.</i>

DEPARTMENT	IT Science
MINIMUM EXPERIENCE REQUIRED:	<i>Not necessary</i>
AREA OF STUDIES:	<i>Computer science</i>
DISCRIPTION OF INTERNSHIP (FUNCTIONS AND TASKS):	<i>The intern will join the head of the computer science department and will support the creation and modifications of the school's web page, blog and other social networks pages.</i>
LENGHT OF THE INTERNSHIP	<i>3-8 months (preferable beginning is January/February 2015)</i>
NUMBER OF VECANT POSITIONS:	<i>1</i>
COMMENTS:	<i>Computer literacy, creativity and initiatives are appreciated. Knowledge of foreign languages will be valorized.</i>

